

Announcement of the Registration Office
Subject: Application for Graduation of Undergraduate Students
First Semester of the Academic Year 2020

To ensure the smooth and orderly management of the application for graduation of Chiang Mai University undergraduate students as announced in the Academic Calendar for the Academic Year 2020 that corresponds to the University Regulations, the Registration Office hereby announces the instructions as follows:

1. **Students apply for graduation online** at www1.reg.cmu.ac.th/reg-expect during 20 – 31 July 2020. **Information must be complete and accurate** before printing the application form.

Students who previously applied for graduation but could not complete a degree **must repeat** the application process as stated in this announcement in the semester that students plan to graduate.

2. **Graduation application fee payment**

Mobile banking using QR code via any bank’s mobile apps.

3. **Submission of the application form and bill payment receipt (if applied) for photo shoot at the Registration Office** during 29 – 31 July 2020.

Morning session 8.30 - 11.40 am., afternoon session 1.00 - 4.10 pm.

4. **Graduation application fees**

4.1 Graduate registration fee: 1,500 Baht. **Students who re-apply for graduation will not be charged again** for this item.

4.2 Fees for certificate of academic achievement and official transcript to be mailed via postal service. **For medical and professional license application**, a copy number of certificates of academic achievement is indicated by students’ respective faculty.

5. **Dress code for digital photo taking**

Students must wear student’s uniform with no hats, eyeglasses, or any kind of accessories. **Hair must be tidy, in natural color, and does not cover the eyes.** Male students are not allowed to have long hair. Beard or mustache must be shaved. **Students who do not follow the dress code will not be allowed for photo shoot.** Female muslims must wear black hijab. Students can refer to the proper dress code at www1.reg.cmu.ac.th/reg-expect.

6. **To apply for graduation**, students must enroll either in courses or university services.

7. **Students expecting to graduate** can request for name change/name spelling correction at the Registration Office's Counter Service **within the last day of class in respective semester. Otherwise, current name/spelling will appear on all graduation documents.**
8. To complete the graduation application, students must inform the graduation intention both at their respective faculty and at the Registration Office.

For the proper management of the graduation application, students should submit their application form at the Registration Office on the following timetable.

Dates for Graduation Application	Faculty/College	
	8.30 - 11.40 am.	1.00 - 4.10 pm.
29 July 2020	Medicine, Veterinary Medicine, Economics	Associated Medical Science, Business Administration, Mass Communication
30 July 2020	Engineering, Dentistry, Nursing, Law	Education, Social Sciences, Agro-Industry
31 July 2020	Humanities, Science, Pharmacy, Political Science and Public Administration	Fine Arts, Agriculture, Architecture, Arts, Media and Technology

Announcement published for public acknowledgement.

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